West Contra Costa Unified School District
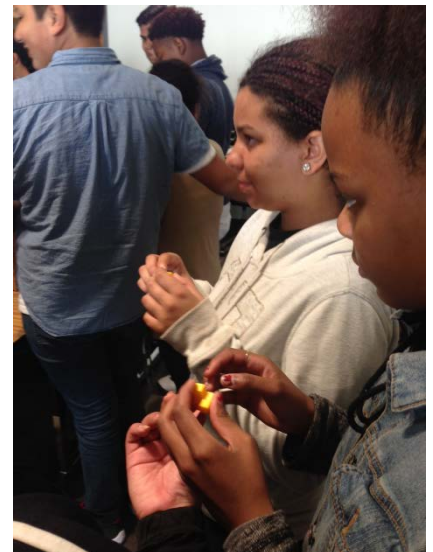*Office of the Superintendent*

Friday Memo
November 20, 2015

Upcoming Events – Bruce Harter
November 25: Minimum Day, All Schools
November 26-27: Thanksgiving Holidays, Schools and Office Closed
November 30: Agenda Setting, Superintendent's Office, 4:30 PM
November 30: Subcommittee on Clay Investigation, Alvarado, 6:30 PM
December 1: Principal for A Day, at Comprehensive High Schools
December 1: Facilities Subcommittee, FOC, 2:00 PM
December 2: Area Band Festival, ECHS Theater, 7:00 PM
December 3: Pinole Area Band Festival, Pinole Middle School
December 3: Community Budget Advisory Committee, Alvarado
December 3-5: CSBA Annual Education Conference, San Diego

KHS at the Fab Lab - Nia Rashidchi
Students from across the district are being scheduled in to visit the Fab Lab at Kennedy High School and utilize the incredible tools there. One hundred Kennedy students visited the Fab Lab on November 18, where they first attended a presentation on the background of the Fab Lab and its equipment and capabilities, followed by a tour of each of the stations (3D printers, laser cutters, shop bot, electronics workbench including modela and soldering station, molding and casting, and the vinyl cutter). After the tour, students worked in teams to brainstorm projects they will make in the Fab Lab. Many of the projects will focus on service, e.g., making mathematics tools for younger students to help them visualize and learn about fractions. Additional school groups are scheduled to visit, including classes that will make hand prostheses from 3D printed parts, a solar city project that includes lights and models of houses, and elementary students designing and printing objects on the laser cutter. Teachers who attended last summer's Fab Lab Institute are the first group of educators bringing classes to the Fab Lab. Open lab hours for staff and community, including evenings and Saturdays, will be announced soon.

Clockwise from left: Students engaged with laser cutters; students learning about molding and casting; students examining 3D printed mathematical models; students learn about mathematics represented in Fab Lab objects.

November Assessment & Accountability Newsletter – Nicole Joyner
The Accountability & Assessment department monthly newsletter is available in English and Spanish, and highlights the latest developments in assessment, data, and the LCAP. The November issue provides an update on the California High School Exit Exam (CAHSEE) with instructions on how eligible former students can obtain their diploma. An article on SAT scores gives students instructions on how to access their scores from the College Day SAT administration. The LCAP column highlights the student LCAP training that took place last week and introduces 8 Steps to Mastering the LCAP, a guide to understanding the LCAP. An article on data dashboards announces the new STAR Reading dashboard.

The full newsletter is enclosed, and is available online at http://www.wccusd.net/Page/5974. Subscribe to the online version at http://bit.ly/access-news to stay up-to-date.

Berkeley Global Campus Community Briefing and Open House - Marcus Walton
The Community Working Group (CWG) of the Berkeley Global Campus at Richmond Bay will hold a Community Briefing and Open House on Monday, November 30 from 6 to 8 PM at the Richmond Memorial Auditorium in the Bermuda Room. The event is designed to get community feedback on draft recommendations the CWG has been developing in the areas of Education, Housing/Displacement, Local Hire/Workforce Training, and Procurement.

The program for the evening includes:
- Welcome and opening remarks
- CWG members provide an overview of the CWG process
- CWG members summarize draft recommendations
- Open house and break-out sessions, hosted by CWG members

The Community Briefing and Open House is an opportunity to learn about the process to date and to give feedback on the draft recommendations that CWG is considering. The CWG plans to

finalize the recommendations and submit these to UC Berkeley and the LBNL in December 2015.

For more information about the Berkeley Global Campus, the BGC Community Working Group and the development of the draft recommendations, visit the Partnership with Richmond webpage at http://chancellor.berkeley.edu/berkeley-global-campus-richmond-bay.

Power Save Schools Program – Sheri Gamba and Lisa LeBlanc
In August 2014, West Contra Costa Unified School District partnered with the Alliance to Save Energy and Pacific Gas & Electric Company (PG&E) to bring the Power Save Schools program to four District schools: Fairmont Elementary, Lupine Elementary, Madera Elementary and Richmond High. The four schools built teams of students, teachers, custodians and administrators to learn about energy efficiency and to reduce energy waste. The District Energy Manager and Alliance to Save Energy assisted the schools in their energy-saving ventures.

Students at the "Power Save Schools" took part in a one-day workshop that provided climate change education and also introduced them to professional auditing tools. These resources enabled them to conduct their own energy audits and accurately measure energy usage. From measuring appliances with watt meters to operating infrared thermometers, students took tracking energy waste into their own hands. With the tools and knowledge at their disposal, the Power Save teams found multiple opportunities for energy savings. At Fairmont Elementary, students shut off library computer monitors and opened curtains for more natural lighting. Madera Elementary Power Save students made similar strides by filling gaps in food storage, making sure that empty fridges and freezers were not wasting power. Students at Lupine Elementary suggested the use of more natural lighting in their upstairs hallway, resulting in half of the hallway lights to be turned off. Richmond High's Power Save team also observed that their school's lights were being left on without any staff or students in the room, which encouraged energy saving behavior. Students used their creativity to change behavior, designing posters to remind classrooms to turn off their lights when not in use. Richmond High Power Save team worked with faculty to organize school-wide energy shutdowns for Thanksgiving and winter breaks. Thanks to the students' initiative, the high school reduced its energy consumption by 20 percent over the course of winter break.

By May of 2015, the four schools reduced their total energy consumption by over 7.8 percent, amassing a combined 204,846 kilowatt-hours in electric savings and $22,000 in savings - that's equivalent to taking 29 cars off the road for an entire year! Each school will receive and internal grant representing 50% of their individual energy savings from the district in acknowledgment of the program's success. With the participating schools seeing direct benefits from their efforts, the program proved to be a phenomenal success made possible with student empowerment. The students are proud of their accomplishments and we hope that additional programs will be offered to our schools and students in the future.

West Contra Costa Unified School District
Office of the Superintendent

WCCUSD November/December Professional Development – Nia Rashidchi
West Contra Costa USD provides abundant professional development opportunities for staff. We think it is important for board members to know about the variety of offerings. This Friday memo contains the November and December Professional Development Calendar.

Bond Performance Audit and Agreed Upon Procedures for June 2015 – Sheri Gamba
At the joint meeting of the Board and Community Bond Oversight Committee meeting on September 30 it was agreed that Vavrinek, Trine and Day (VTD), the District's Performance Bond auditor currently in the second year of a three year engagement, should be asked to consider additional Agreed Upon Procedures (AUP) as a part of the audit of the program year ending June 2015. VTD has agreed to perform the work for an additional $11,000 on top of the originally quoted contract amount of $146,000 for a total of $157,000 for fiscal year 2015 and if the procedures remain the same, an additional $12,000 for a total of $ $162,000 for fiscal year 2016.

Changing the content of the procedures for an audit that should already have progressed significantly five months after the close of the books is not a small matter. It is in the best interest of the District and the public to have timely information on the program being reviewed. I have serious concerns regarding the delivery of the information given the delay experienced with the AUP for the year end closing of June 2014. The Board received the AUP for June of 2014, on November 18, 2015, after drafts of the report had been repeatedly circulated through the CBOC's Audit Subcommittee. This is a report which ideally would be delivered to the School Board with the legally required Performance Audit at the end of March each year. The change is scope that is currently underway and agreed upon with VTD should be delivered to the Board by March. However, if the Audit Subcommittee of the CBOC requires multiple reviews the delivery of the AUP accompanying the legally required Performance Audit will be delayed. Staff will not, however, permit the delay of the legally required component and will deliver it within the March deadline without the AUP if necessary.

Website Redesign and Maintenance – Marcus Walton
The District website at www.wccusd.net will be undergoing a redesign and maintenance beginning this weekend. This effort, led by the Communications Department, will result in a cleaner look and feel. However, during the redesign, some pages may be hard to find or result in broken links. These will be fixed as soon as possible. If you notice a broken link or need help finding a specific webpage, please send an email to webmaster@wccusd.net detailing your concerns.

If you have any specific questions regarding the redesign, please contact me directly.

Public Records Log – Marcus Walton
Included in this week's memo is the log of public records requests received by the district. If you have any questions, please contact me.

Accountability & Assessment News

The latest West Contra Costa Unified School District news in assessment, data, and the Local Control Accountability Plan (LCAP). Subscribe to the online version at bit.ly/access-news.
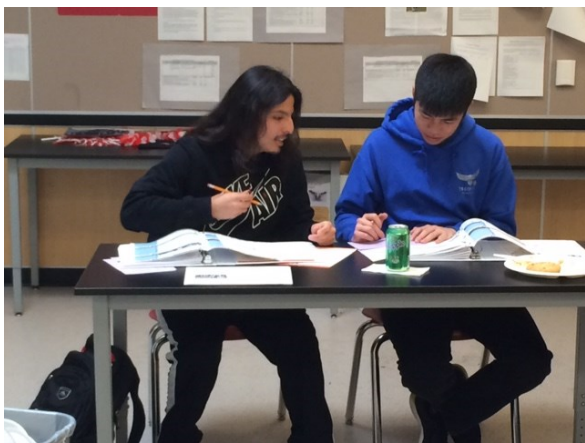

California High School Exit Exam (CAHSEE) Update

Learn how the suspension of the CAHSEE impacts current and former high school students. **Page 2**

Access SAT Results Online

Students who took the SAT on October 14th can now view their scores online. **Page 3**

Students Master the LCAP - So Can You

Students dive deep into LCAP training, and a new resource helps you master the LCAP on your own. **Pages 3-4**

DATA Highlights

New Dashboard Shows STAR Reading Results

The new STAR Reading data dashboard shows WCCUSD test results by district and by school. **Page 4**

California High School Exit Exam (CAHSEE) Update

CAHSEE administration was suspended for three years by Senate Bill 172 signed by Governor Brown on October 7th, 2015. Students do not have to successfully pass CAHSEE to receive a diploma for 2015-16, 2016-17, and 2017-18 school years.

This law also requires that all California school districts grant diplomas to students who met all graduation requirements besides the CAHSEE and completed grade 12 in the 2003-2004 school or subsequent years. This law will go into effect on January 1, 2016.

What does this mean for WCCUSD students?

- CAHSEE is suspended for the next 3 years (2015-2016, 2016-2107, 2017-2018)
- Students who completed grade twelve in WCCUSD in the 2006–07* school year, or a subsequent school year, and have met all applicable graduation requirements other than passing the high school exit examination will be eligible to receive a diploma.
- Students in adult education programs in the 2006–07 school year, or a subsequent school year, who have met all applicable graduation requirements other than passing the high school exit examination will be eligible to receive a diploma under this law.
- The law will take effect on January 1, 2016. On or after that date, WCCUSD may begin issuing diplomas to eligible students.

What you can do with a high school diploma?

- Meet requirements to apply/enroll for college
- Meet common requirements for entry-level jobs
- Earn a higher salary in certain jobs
- Provide proof of educational achievements

Were you issued a certificate of completion?
Did you meet all graduation requirements but did not pass either one or both sections of the CAHSEE? You may be eligible to receive a high school diploma.

If you believe you now qualify for a high school diploma under the new law, please fill out the WCCUSD online form at www.bit.ly/CAHSEE-form to verify your eligibility. For further information, please email cahseeinfo@wccusd.net.

WCCUSD required CAHSEE for graduation beginning in 2006-07.

Access SAT Results Online

Students who took the SAT on October 14th during College Day / SAT School Day can view their scores online at https://account.collegeboard.org/login/login.

How to Log In

1. Go to www.collegeboard.org
2. Enter your username and password

Forgot username or password? No worries - just follow the prompts on the screen.

Access more information about the SAT including detailed information about scores at https://sat.collegeboard.org/, or from the high school counselor.

PSAT Results

PSAT results will be available online in mid-December; schools will also hand out paper score reports to students in mid-January. The College Board will email students an access code to view their personal online score report. Teachers and counselors will have access to scores approximately one day before students, and can give students their access code if the student didn't provide an email address when he or she took the test.

Free Personalized Study Plan

All WCCUSD students who took one of the tests in SAT Suite of Assessments have access to Khan Academy. Access free practice tests and create a free personalized study plan at www.khanacademy.org/sat.

Students Master the LCAP - So Can You

Nine student representatives from the District LCAP Committee gathered at Kennedy High School to receive in-depth LCAP training from Superintendent Harter. Dr. Harter provided an update on college & career initiatives in the district, and then gave a presentation introducing students to the LCFF and LCAP.
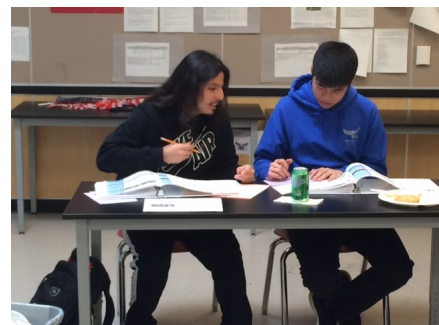
Students were divided into groups to review one of five LCAP goals and propose suggestions on what they would prioritize. Their ideas included:

- Increase the percent of students going to college
- Increase SBAC scores
- Close the achievement gap
- Increase number of students meeting A-G requirements

Each group showed off their new LCAP knowledge by taking turns explaining how actions and services under each of the 5 LCAP goals aligned to the 8 State Priorities.

Student representatives are selected from all high school sites: De Anza, El Cerrito, Greenwood, Hercules, Kennedy, Middle College, Pinole Valley, Richmond, and the Youth Commission.

Eight Steps to Mastering the LCAP

The latest LCAP resource was released at the student training and you can access it online now. The **8 Steps to Mastering the WCCUSD LCAP**, included to the right, provides a road map for learning the ins and outs of the LCAP. Step one is to read the **LCAP Overview,** which defines the LCFF and LCAP, and summarizes each goal with actions & services, measurable outcomes, and related budget.

The 8 Steps also invites users to explore LCAP information on the data dashboards so that they can look at key metrics of WCCUSD schools and review changes year-by-year.

View the 8 Steps and other LCAP resources online at www.wccusd.net/lcap.

8 Steps to Mastering the WCCUSD Local Control Accountability Plan (LCAP)

1. **Review Infographics** — View visual LCAP overviews by district or school (bit.ly/lcap-infograph)
2. **Read the Executive Summary** — Learn more in-depth basics about the LCAP in 3 pages (bit.ly/15-16exec)
3. **Join LCAP Meetings** — Attend LCAP meetings, which are open to the public, to hear the latest on the LCAP (http://bit.ly/lcap-meet)
4. **Explore the Interactive LCAP** — View actions & services, expenditures, and measurable outcomes by goal (bit.ly/web-LCAP)
5. **View LCAP Data Dashboards** — Explore progress towards goals and compare across years (wccusd.net/dashboard)
6. **Ask Questions** — Ask about LCAP at Parent University, School Site Council meetings, or with a School Community Outreach Worker (wccusd.net/page/141)
7. **Read the Official LCAP Packet** — Download and read the LCAP (http://bit.ly/15-16lcap/) and use resources like the LCAP glossary to understand acronyms and terms
8. **Check Out Other Resources** — Browse the LCAP website (wccusd.net/lcap) and sign up for the department newsletter to get the latest news (bit.ly/access-news)

WEST CONTRA COSTA UNIFEIED SCHOOL DISTRICT
Department of Accountability and Assessment | 1108 Bissell Ave, Richmond, CA 94801 | lcap@wccusd.net | 510.307.4502
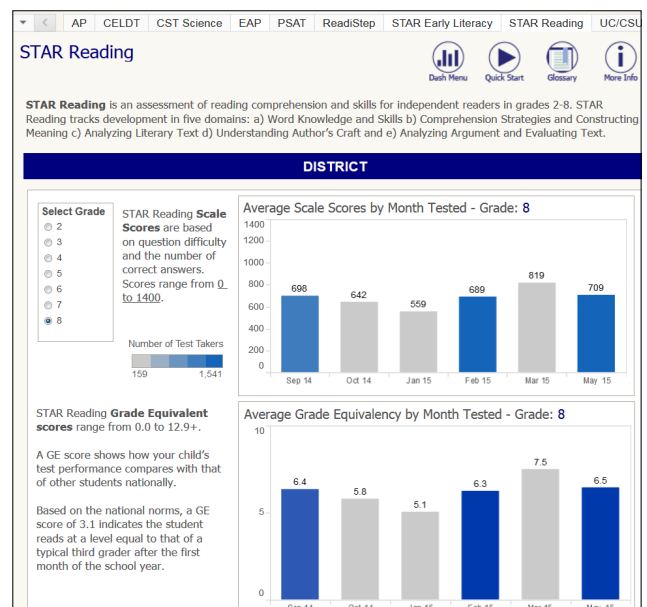
New Dashboard Shows STAR Reading Results

The WCCUSD data dashboards now include test results for a Standardized Testing and Reporting (STAR) Reading by district and by school. STAR Reading is an assessment of reading comprehension and skills for independent readers in grades 2-8.

STAR Reading tracks development in five domains:

a) Word Knowledge and Skills
b) Comprehension Strategies and Constructing Meaning
c) Analyzing Literary Text
d) Understanding Author's Craft
e) Analyzing Argument and Evaluating Text

To view STAR Reading results, visit www.wccusd.net/Page/5385 and then select Star Reading from the navigation tabs.

The STAR program ended on July 1, 2013 and was replaced by the California Assessment of Student Performance and Progress (CAASPP) System. This dashboard includes average scale scores for the 2014-15 school year.

WCCUSD November/December Professional Development

11/3/2015 8:30 AM - 3:00 PM DBQ Project Training for MS History Teachers
Location: Potrero Campus (behind Stege elementary)
Join us for 2 days of intensive training DAY 2 of 2- (this is 10/30 rescheduled date)
All middle school history teachers will complete training during Fall 2015. Participants will learn the DBQ Project's highly-scaffolded methodology for teaching students to **read and analyze primary source documents and write evidence-based essays aligned with Common Core**. Teachers in the DBQ Project Pilot reported high student engagement and greater success in writing. You will be ready to implement the strategies in class the next day!

11/5/2015 4:00 PM - 6:00 PM Secondary ELD Monthly Departmental Meeting
Location: Pupil Services, Multi-Purpose Room

11/5/2015 4:30 PM - 6:00 PM CAPAAR Assistance
Location: Vista, TTL 2 in Portable

11/7/2015 8:15 AM - 3:00 PM Effective Reading Intervention
Location: Pupil Services Center
Effective Reading Intervention-Phonics for Reading, Rewards, Six Minute Solution and Read Naturally

11/7/2015 8:30 AM - 12:30 PM Mathematics and Science Saturday Session #1 of 2 for Grades Pre K-12
Location: DeJean Middle School
Mathematics and Science Content and Pedagogy for Grades Pre K-12 teachers-Multiple workshops at all grade levels!

11/7/2015 9:00 AM - 1:00 PM Lucy Calkins Writing Program
Location: Alvarado Adult School, Rm #2
For Pre-K and TK Teachers.

11/9/2015 4:00 PM - 6:00 PM Completing the Elementary Report Card Using Illuminate
Location: Vista Hills
Elementary Teachers and Principals are invited to attend a professional development session on completing the elementary report card using Illuminate.
Participants will learn:
- the features of the new one-page report card
- report card scoring guidelines
- how to complete the report card using Illuminate

11/10/2015 3:30 PM - 5:00 PM Accelerated Reader 360, Grades 3-8
Location: Vista Hills, TTL1 & TTL2
Participants will learn how to use the Instructional Reading component of AR 360. This resource allows teachers to assign leveled reading passages and related quizzes to students. This session is designed for teachers who have not yet explored this resource.

11/12/2015 4:00 PM - 6:00 PM Math Pizza and Planning #1 of 3 for Grades 6-8
Location: Pinole Middle School Multipurpose Room
Mathematics content and planning support for Grades 6-8 teachers

11/13/2015 8:30 AM - 3:00 PM READ 180/System 44 Cadre Day
Location: TBD
READ 180/System 44 Cadre Day
- For READ 180/System 44 teachers only
- These days are designed for the sharing of best practices, working with your peers, and determining next steps in your classrooms

11/13/2015 3:30 PM - 5:30 PM Elementary ELD - Train the Trainers
Location: Pupil Services, Room 2
Advanced strategies for your ELD practice (intended for teachers who attended the ELD monthly meetings in the 2014-2015 school year)

11/14/2015 Woodcock-Johnson Tests of Achievement IV
Location: Pupil Services Center
All new special education teachers that would like a refresher course and new teachers that use Woodcock-Johnson are invited to attend.

11/14/2015 9:00 AM - 3:30 PM Equitable classroom symposium year 2
Location: Serra Adult Education-MPR
Year 2 Pt's deepened their understanding of identity safety in relation to their inquiry

11/17/2015 3:30 PM - 5:30 PM Elementary ELD - Pizza and Planning - Make 'n' Take
Location: Pupil Services, Room 2

11/17/2015 4:00 PM - 6:00 PM Science Professional Development for Middle and High School #1 of 2
Location: Bio-Rad Laboratories Inc.
Science content for middle and high school teachers

11/19/2015 3:30 PM - 5:30 PM TBE/DLI Monthly Departmental Meeting
Location: Pupil Services, Room 2

11/19/2015 4:00 PM - 6:00 PM Growth Mindset #3: Going Deeper-Building Partnerships with Parents for 1st/2nd Year Teachers
Location: Pupil Service Center-MPR
This session will be chock-full of resources designed to help your parents learn what a growth mindset is, why it's important, and best practices to support their children in developing this learning belief.
Teachers will have access to the following parent tools: surveys, videos, activities, language, research and reflection activities to help parents teach the GM concepts at home
Topic 1: Parents can help to teach students to embrace and celebrate mistakes.
Topic 2: Parents can learn how to promote a growth mindset through their responses to mistakes.

11/19/2015 4:00 PM - 6:00 PM Math Pizza and Planning #1 of 3 for High School
Location: Alvarado Adult School Multipurpose Room
Mathematics content and planning support for High School mathematics teachers

11/19/2015 4:00 PM - 6:00 PM VAPA Committee Meeting
Location: Secondary Educational Services Portable #27
VAPA Committee Members Only

11/19/2015 4:30 PM - 7:00 PM Academy Leads CoP Meeting
Location: Unspecified
This PD will focus on using Munis to place orders and read your CPA budgets, do searches, etc. Mary Kitchen, Supervisor of Purchasing, and Carmel Aguilar, Fiscal Manager of the CPA budgets will both be on hand. Presentations will be followed by hands-on time. Bring your orders and questions!

11/20/2015 8:45 AM - 10:15 AM Grad Tutor Professional Development - Elementary
Location: PSC Room 2

11/20/2015 12:00 PM - 11:00 PM School Community Worker (SCOW)
Location: Alvarado MPR
School Community Worker (SCOW) Staff Development

11/23/2015 4:00 PM - 6:00 PM WCCUSD and West County DIGS
Location: Mira Vista Elementary School
Developing Instructional Gardens in Schools - Common Core in the Garden
This event is open to all WCCUSD teachers and community members

12/1/2015 8:15 AM - 3:00 PM Treasures Training Day 1 (Grades K-3)
Location: Alvarado, Room 3
Teachers new to Treasures will receive training in all aspects of the curriculum. Restricted to new teachers. Teachers need to attend both Day 1 and Day 2. Teachers should bring the following materials to the training:
- Treasures Unit 1 TE
- ELD TE
- Common Core State Standards Teachers Resource Book

12/1/2015 3:30 PM - 5:30 PM Elementary ELD Writing Workshop #2
Location: Pupil Service Center Room 2
Learn to develop your own classroom writing projects that are specially designed to support the language development of English Learners and prevent LTELs. WCCUSD teacher leaders present CCSS/CAELD-aligned engaging, authentic classroom writing projects.
This session will utilize a roundtable format. Participants are asked to share examples of a standards-based writing project that you have implemented in the classroom. Bring assignment sheets, student work samples, etc. to share with the group.

12/1/2015 3:30 PM - 5:00 PM Writing - Grades 3-6
Location: Alvarado
Participants will analyze and p0ractice the writing process as adult writers in order to use this knowledge to support their writing instruction. Participants are required to attend both Session 1 and Session 2 (scheduled for 1/26/16)

12/2/2015 8:15 AM - 3:00 PM Secondary ELD Inside/Edge Training, Part 2
Location: Kennedy High School, Rooms 401 and Science Conference Room

12/2/2015 1:00 PM - 3:00 PM Learning Center/RSP Meeting
Location: Pupil Services Center - Room 2
For Elementary RSP Teachers only

12/2/2015 3:30 PM - 5:30 PM Job Alike Meeting
Location: Pupil Services Center
Teachers will have the opportunity to meet with like groups during breakout sessions.

12/3/2015 8:15 AM - 3:00 PM Treasures Training - Day 2 (Grades K-3)
Location: Alvarado, Room 3
Teachers new to Treasures will receive training in all aspects of the curriculum. Restricted to new teachers. Teachers need to attend both Day 1 and Day 2. Teachers should bring the following materials to the training:
- Treasures Unit 1 TE
- ELD TE
- Common Core State Standards Teachers Resource Book

12/3/2015 3:30 PM - 5:00 PM Common Core ELA Basics - Grades K-6
Location: TBD
This training will cover the basic intent and design of the Common Core State Standards for English Language Arts and Literacy in History/Social Studies, Science, and Technical Subjects. This training is designed for new teachers or those who need a refresher.

12/3/2015 3:30 PM - 4:30 PM STAR Early Literacy, Kindergarten Only
Location: Alvarado Computer Lab
Kindergarten teachers will learn how to administer the STAR Early Literacy Assessment in Kindergarten. This session is designed for teachers who have never administered the STAR Early Literacy Assessment or for those who need a refresher.

12/3/2015 4:00 PM - 6:00 PM Level 1 SP FAS session
Location: Potrero Campus- Portable 35
New support providers will learn how to gather and submit PTRA evidence

12/3/2015 4:00 PM - 6:00 PM Secondary ELD Monthly Departmental Meeting
Location: Pupil Services, Room 2

12/3/2015 4:00 PM - 6:00 PM WCCUSD and West County DIGS
Location: Richmond College Prep
Developing Instructional Gardens in Schools - School Orchard Care
This event is open to all WCCUSD teachers and community members.

12/4/2015 3:30 PM - 5:30 PM Elementary ELD - Train the Trainers
Location: Pupil Services, Room 2
Advanced strategies for your ELD practice (intended for teachers who attended the ELD monthly meetings in the 2014-2015 school year)

12/8/2015 3:30 PM - 5:00 PM Elementary ELA Make and Take - Grades K-6
Location: Vista Hills
Participants will be able to make and take classroom items (i.e., posters, games, lesson materials, etc.) that support differentiated ELA instruction

12/8/2015 4:00 PM - 6:00 PM FAS session
Location: Potrero Campus
Experienced support providers refine working knowledge of PTRA

12/10/2015 4:00 PM - 6:00 PM FAS session
Location: Potrero Campus
Formative assessment system development

12/10/2015 4:00 PM - 6:00 PM Growth Mindset #4: Going Deeper-Application & Making Meaning of the Research for 1st/2nd Yr Teachers
Location: Pupil Service Center-MPR
This session will help teachers learn about the science behind the GM approach. Participants will read the New Science of Wise Psychology and discuss how and why social-psychology interventions work.
***We will also celebrate our new teachers ½ year mark and provide goodies to take back to the classroom for the second part** of the school year.*

12/10/2015 4:00 PM - 6:00 PM SDAIE Monthly Meeting, Grades 4-12
Location: Kennedy High School, Rooms 401 and 410
Collaboration and strategies to support ELs in the content areas

12/11/2015 12:00 PM - 11:00 PM School Community Worker (SCOW)
Location: Alvarado MPR
School Community Worker (SCOW) Staff Development

12/17/2015 3:30 PM - 5:30 PM TBE/DLI Monthly Departmental Meeting
Location: Pupil Services, Room 2

12/17/2015 4:30 PM - 6:00 PM Academy Leads CoP
Location: DeAnza High School
Focus will be on industry-recognized certificates

Public Records Request Log 2015-2016
Week Ending November 19, 2015

	Date of Receipt	Requestor	Requested Records/Information	Current Status
32	10/12/15	Fatima Alleyne	Lozano Smith Attorneys / All Invoices, Contracts and Expenses paid beginning January 1, 2014 – December 31, 3014	**Available documents ready for review**
38	10/16/15	Fatima Alleyne	Parcel Tax Measure D for 2012-2013 School Year / All financial and bank statements, invoices, receipts and salaries	**Available documents ready for review**
39	10/16/15	Rhem Bell United Teachers of Richmond	Charter School / Teachers' Data	11/17/15 Letter/CD mailed **COMPLETED**
40	10/23/15	Fatima Alleyne	Parcel Tax Measure D for 2009-2010 School Year / All financial and bank statements, invoices, receipts and salaries	**Available documents ready for review**
41	10/26/15	Fatima Alleyne	Parcel Tax Measure D for 2008-2009 School Year / All financial and bank statements, invoices, receipts and salaries	**Available documents ready for review**
42	10/29/15	Chad Morgan Attorney At Law	#1- Contract between WCCUSD and any Public Employee Association effective 1/1/2014 – Present #2- Record of employees who are or were elected officers in any District, Statewide or National organizations effective 1/1/2014 – Present	10/30/15 Letter/Information mailed **#1 / COMPLETED** 11/13/15 Letter/Information mailed **#2 / COMPLETED**
43	11/1/15	Fatima Alleyne	All Contracts, Invoices and Expenditures for Legal services paid by the District for the 2013-14 School Year	**Available documents ready for review**
44	11/5/15	Steve Chamberlin	Difference between DSA Approved and NON DSA Approved Buildings-Material, notes, emails, schedules, etc. pertaining to this information	11/13/15 Documents sent via email **COMPLETED**
45	11/5/15	Steve Chamberlin	School Sites' Building Size / Square footage	**Gathering / Reviewing Documents**
47	11/10/15	Randy Riddle Renne Sloan Holtzman Sakai Public Law Group	New School Construction Costs	11/16/15 Letter/Information mailed **COMPLETED**
48	11/10/15	Fatima Alleyne	Job Descriptions for all Superintendents' positions	**Available documents ready for review**
49	11/10/15	Ying Wu Labor Commissioner State of California	Ellerhorst Elementary School Project / Linsy Painting and Decorating records	**Reviewing Documents**
50	11/10/15	Ivette Ricco CBOC Chairperson	Piper Jaffray & Co. / Selection as Senior Bond Underwriter in 2009	**Reviewing Documents**
51	11/16/15	Fatima Alleyne	#1- Requirement that public who requests a PRR must schedule an appointment with local agency and/or third party to access records #2- Documents that authorize a School District to use school funds to pay Attorney fees to process PRR requests	**Response letter sent by Attorneys** **Request Denied** **CLOSED**
52	11/19/15	Anton Jungherr	Education Specifications	**Acknowledgement letter sent**